

**I. CALL TO ORDER:** The meeting was called to order at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance.

## **II. ANNOUNCEMENTS**

1. Building Inspector hours are Monday and Tuesday 8:00 to 10:00 am and 12:30 to 2:00 pm; and Wednesday 10:00 am to 12 noon and 5:00 to 7:00 pm and otherwise by appointment.
2. Town and School District elections and Warrant Article voting will take place on Tuesday March 14, 2017 at Ellis School. Polls are open 7:00 am to 8:00 pm. You can register the day of the election. Anyone concerned about the predicted weather forecast and obtain an absentee ballot tomorrow (Friday March 10<sup>th</sup>) from 9:00 am to 12 noon; on Monday March 13<sup>th</sup> from 9:00 am to 12 noon and again 3:00 to 5:00 pm. This must be done in person as the mail will not make it in time. Anyone concerned or needing a ride on Election Day can contact Heidi Carlson before 2:00 pm on Tuesday March 14<sup>th</sup>.

The Selectmen will be in session throughout the day on election day at Ellis School.

3. Spring Bulky Day will be held on Saturday May 20<sup>th</sup>. This is the same day as the Library Book Sale and the Fremont Garden Club Spring Plant Sale.
4. Congresswoman Carol Shea Porter's office will have a representative at the Town Hall in Fremont on Thursday March 16, 2017 from 2:00 to 4:00 pm.
5. Today, Carlson was advised that two long-term members of the Fremont Conservation Commission are not seeking reappointment, so there is an immediate need for anyone interested. Any interested resident/registered voter is urged to contact Heidi Carlson or Casey Wolfe at the Town Offices for more information.

## **III. LIAISON REPORTS**

On March 6, 2017 the Selectmen held a meeting in non-public session to further review bid details and determine remaining questions to ask of low bidder or bidders, prior to awarding a contract for the Town Hall Basement Renovations. Heidi Carlson and Rick Pinder met further with the low bidder yesterday to more fully review the RFP language and ensure all targeted items were included. Further pricing will be gathered on pending items such as fire proofing doors, carpeting, suggested flooring, etc. for future consideration by the Board on a meeting to be posted Tuesday, March 14, 2017 at 5:00 pm.

Candidates Night was held on March 8, 2017 at the Fremont Public Library. There were not many members of the public present but it was recorded and will be replayed on FCTV for public viewing.

Carlson reported she did a recording for FCTV earlier this week on the Town's budget (operating vs default budgets) and some of the Town's Warrant Articles. This will be shown through election day next Tuesday.

## **IV. APPROVAL OF MINUTES**

A motion to approve the minutes of the Selectmen's meeting of March 6, 2017 as amended was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0. Then a motion was made by

Janvrin to make the entire content of the minutes public. This was seconded by Barham. The vote was unanimous 3-0.

## V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input- none

7:00 pm Department Head- none

## VI. OLD BUSINESS

1. Cordes had a few clarifications on charges posted to a couple of accounts on the February budget worksheet Carlson handed out Monday night. These were reviewed.
2. Relative to the Town Hall Basement Renovations bid award, Carlson indicated that she and Pinder met with KTM on Wednesday. The full RFP detail was reviewed to ensure that the bid submission contained all necessary items. Carpet samples were left upstairs, and the vendor recommended using the vinyl plank in the entryway, with a built-in mat, and using sheet goods as the Board requested in the bathroom and Food Pantry area.

The vendor quote did not have the exact door schedule figured, and some additional changes were made to the proposed schedule, there is additional work to do here. Carlson discussed contacting the Fire Chief for some additional input on the necessary locations for fire-rated doors as well. The Board discussed less detailed finished carpentry around the doors. There is still some updates, but the following questions posted at Monday night's meeting have been provided:

Are base and upper cabinets included in the price? **Yes, he will include both. They do a lot of kitchen work and he will make this all work. The sink (middle of those cabinets on the back of the bathroom wall (is NOT included in the plumbing proposal, Mark said he is working on a countertop too, and will do the sink for not much more, if anything.**

What does the base proposal include for the brick columns? **To sheetrock around all.**

Does the base bid price include bricking the exterior full wall by the rescue door? **Yes**

What is the schedule of values and how does KTM propose to do invoicing? **He asked the Town's preference and I said schedule of values and % complete would work. I said the Town would consider a small payment up front as soon as materials were sitting here.**

The Town is still waiting for additional information and cut sheets on the fire rating of the Fire-Guard ceiling tile and how it compares to the Armstrong Cortega quoted in the base price. Preliminary information is that regular ceiling tiles may provide about 20 minutes of protection, and the conversion might provide 45. There are a great number of other things in the calculation for duration fire rating, including the construction on subsequent floors, siding, occupancy rating, etc.

Still pending: Floor leveling allowance, cost to leave the brick trim around windows and repoint the brick instead of sheetrock, and what would be the cost to remove one of the brick columns in the middle of the meeting room and add a structural timber?

The Board will hope to have information to further discuss at the posted meeting for Tuesday March 14th at 5:00 pm.

3. We need help with voting setup at 3:00 pm on Monday March 13th, and Selectmen may also need to help with takedown Tuesday night. When materials and equipment are returned to the Town Hall, they need to be stored in the rear shed and not in the basement until renovations are complete. Michael Paradie is going to make some room in the rear shed.

In case the upcoming weather prediction of a storm that day becomes relevant residents are advised to try to vote by absentee ballot on times stated above.

**VII. NEW BUSINESS**

1. After review of the payroll manifest for March 10, 2017 for \$21,165.92 a motion to approve was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve the accounts payable manifest for \$1,033,386.67 for the current week dated March 10, 2017 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

2. There was no mail correspondence tonight.

3. After review and recommendation for approval provided by Jeanne Nygren, a motion to approve a veterans credit of \$500.00 for James Moran of 9 Hoyt Way, Map 03-015.001.062 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

4. Barham moved to approve the 2016-2017 Yield Tax Warrant for parcel 02-078 owned by Peter and Dianne Bolduc in the amount of \$1,068.16. This was seconded by Janvrin. The vote was unanimous 3-0.

5. A motion to approve the following Land Use Change tax warrants, each in the amount of \$2,142.85 on properties at Black Rocks Village was made by Janvrin, pursuant to prior agreement:

03-015.001.047	4 Chase Road
03-015.001.083	91-3 Hall Road
03-015.001.037	5 Chase Road
03-015.001.040	11 Chase Road
03-015.001.045	8 Chase Road

This was seconded by Barham. The vote was unanimous 3-0.

At 7:24 pm Janvrin moved to enter into non-public session pursuant to NH RSA 91-A:3 II (c) to discuss two tax hardship matters. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes -yes; Janvrin=yes; Barham=yes.

At 7:50 pm motion was made to return to public session by Janvrin. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes -yes; Janvrin=yes; Barham=yes.

Selectmen discussed tax payment plans regarding two hardship situations. With principal amounts paid, Janvrin moved to abate remaining interest (1/3 as agreed) on the 2013 tax lien in the amount of \$1,391.35 on parcel 03-002.002.05B. Barham seconded and the vote was approved 3-0. This was done on the continued condition that landowners maintain a payment plan and that the next meeting includes both homeowners meeting with the Selectmen.

With no further business to legally come before the Board, motion was made to adjourn the meeting at 7:55 pm by Barham and seconded by Janvrin. The vote was approved 3-0.

The next regular Board meeting will be a work session, to be held on Thursday March 16, 2017 at 6:30 pm. The Board will meet throughout Election Day, on Tuesday March 14, 2017 at Ellis School.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Clerk